Setting up the new Hewlett-Packard LaserJet 1320 Printer

Step 1

Download and unpack the driver from Hewlett-Packard:

- 1. In your web browser, enter the following url: <u>ftp.hp.com/pub/softlib/software4/COL9747/lj-27308-1/lj1320PCL6win2kxp2003-en.exe</u>
- 2. Save the file to your disk in some place where you can find it (e.g., your desktop).
- 3. Run the file '*lj1320PCL6win2kxp-en.exe*' from that location to begin the printer driver installation.
- 4. Accept the license agreement, click 'Next.'
- 5. Click 'next' again to save in "C:\Program Files\Hewlett-Packard\LaserJet 1320 Drivers"
- 6. Click 'Finish.'

Step 2

Begin printer setup

- 1. Bring up your start menu, and select 'Printers and Faxes' from the menu.
- 2. Double-Click the 'Add Printer' icon.
- 3. Click 'Next' to begin.
- 4. Select 'Local printer attached to this computer.' (*I'm serious—don't ask me why Microsoft did it this way.*)
- 5. Click 'Next.'
- 6. Select 'Create a new port' and choose the 'Type of port' to be 'Standard TCP/IP Port.'
- 7. Click 'Next.'

Step 3 Add a TCP/IP printer port

- 1. A new window (the Add Standard TCP/IP Printer Port Wizard) pops up.
- 2. Click 'Next.'
- 3. Enter the following information for the 'Printer Name or IP Address' field: ZhouPrint2.rccc.ou.edu

(The second field is filled out automatically for you. This is fine.)

- 4. Click 'Next,' and then click 'Finish.'
- 5. Now you will need to tell windows where to find the driver.
- 6. Click 'Have Disk ... '
- Click 'Browse...' and locate the folder: "C:\Program Files\Hewlett-Packard\Laserjet 1320 Drivers" (and click 'Open') or simply enter that folder name in the input field.
- 8. Click 'OK.'

Step 4 Customize generic driver options

- 1. Now select the type of printer: 'HP LaserJet 1320 PCL 6.'
- 2. Click 'Next.'
- 3. Give the printer a name (e.g., "HP 1320").
- 4. If you like, select the printer as the default printer.
- 5. Click 'Next.'
- 6. Make sure 'Do not share this printer' is selected, then click 'Next.'
- 7. Click 'Next' again, and a test page should print after installation.
- 8. Click 'Finish.' Windows will now copy the driver files to system locations, and print a test page. Click 'OK' to confirm the printing of the test page.
- 9. Close the 'Printers and Faxes' window. That's it!